## LEGAL AND DEMOCRATIC SERVICES FINANCIAL DASHBOARD - 2013/14 FINANCIAL YEAR Month 4

## **Overall Narrative**

No significant issues or risks have been identified in terms of achieving the budget actions necessary to deliver a balanced position by year end.

## **Legal Services**

In respect of expenditure, the cost of locums used to cover staffing vacancies are offset by savings in the overall pay budget. The locums will be replaced by permanent staff once the recruitment cycle has been completed. Running costs are expected to be on-line with budget.

In terms of income, the context is set by the outturn position for 2012/13 where there was an under-recovery of income of £373k. For the 2013/14 budget, income was reduced by £432k to remove the 'profit' element that service generated in respect of charges to general fund services and it was proposed that hourly charge out rates be adjusted accordingly. Given last year's outturn position, no charges have yet been raised and the overall position will be reviewed once the first quarter's time recording data is available. At present the projection is for the income budget to be achieved in 2013/14. Work is also underway to rationalise and simplify the charging mechanism.

## **Democratic Services**

Current staffing levels are on-line with budget and no other significant cost pressures mean that a balanced budget is projected at year end. 3 agency staff were employed during the early months of the financial year to work on school appeals.

BUDGET MANAGEMENT - NET VARIATIONS AGAINST THE APPROVED BUDGET												
	Latest Estimate £'000	Projected Vari Staffing £'000		Supplies & Services £'000	Transport £'000	Internal Charges £'000	External Providers £'000	Transfer Payments £'000	Total Exp		Income £'000	Total (under) / overspend £'000
Quarter 1 Month 4 Outturn	4,053 4,042		0 0	(4) (2)	(1) (1)	0	(	0 0	(11 (7)		3 3	8 (8) 8 (4) 0
	Latest Estimate	Quarter 1	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Outturn
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Legal Services	(1,488)	0	0									
Democratic Services	5,530	(8)	(4)									
Total	4,042	(8)	(4)	0	0	0	(	) 0	0	0	0	0